

NobleNaz Questions and Answers

Some of the most common questions asked by NobleNaz attendees are answered below. Read how you can have input into the life of the congregation as well as stay current on church news.

NOTE: By clicking on any question, you will be directed to that question's answer.

Church Life –

1. [How do I submit a prayer request for posting on the church's web site?](#)
2. [What are the church office's hours?](#)
3. [How can I join the church?](#)
4. [How do I schedule a baby dedication or baptism?](#)

Spreading the News –

1. [How do I have an announcement published in the Sunday bulletin?](#)
2. [How do I get an announcement shown in the pre-service PowerPoint presentation?](#)
3. [How do I submit a video feature to be shown during the Sunday a.m. service?](#)
4. [How do I get a news item announced in a Sunday morning service?](#)
5. [How do I have an event entered on the church calendar?](#)
6. [How do I get an item on the board's agenda?](#)

Staying Informed –

1. [How can I learn of actions taken by the church board?](#)
2. [How can I review the church's attendance and finance figures?](#)
3. [How do I find out what ministries exist within our church? And, who are the ministry](#)

Church Leadership –

1. [What are the general responsibilities of the church's staff and pastoral team?](#)
2. [How do I contact a staff member or pastor?](#)
3. [As a ministry leader in NobleNaz, can I get an e-mail using the church's domain?](#)
4. [How can I schedule an appointment with a pastor?](#)
5. [How can I schedule a pastor to conduct a wedding?](#)
6. [How can I schedule a counseling session with a pastor?](#)

Scheduling Events and Facilities –

1. [How do I schedule a church room for a church related meeting?](#)
2. [How do I schedule a non-church related activity?](#)

Church Life –

1. How do I submit a prayer request for posting on the church's web site?

NobleNaz maintains a prayer request list in the “myNobleNaz” section of our web site. There are four methods for submitting prayer requests:

- ✓ completing the “Want to Contact Us?” form on the web site,
- ✓ e-mailing the request to office@noblenaz.org,
- ✓ calling the church office at 773-2411, or
- ✓ writing your prayer request in the Friendship Register during the Sunday morning worship service.

Regardless of which method you use, remember to include your name and personal contact information. All requests for prayer will be left on the prayer list for one week unless you contact the church office. For the emergency prayer chain, call Casey Baker, 317-313-4920.

2. What are the church office's hours?

The church office hours are 9:00-3:00 Monday, Wednesday, Thursday, and Friday. You may contact the office at any other time through e-mail at office@noblenaz.org or leave a phone message at 773-2411.

3. How can I join the church?

First, you should indicate your interest in joining the church by either marking the appropriate column on our Sunday morning Friendship Register or by calling the church office. You then will be provided a form for providing important information pertinent to your joining NobleNaz. After you have returned the form, you will be contacted with details on the needed steps for membership.

4. How do I schedule a baby dedication or baptism?

Call or e-mail the church office (office@noblenaz.org) with 3 or 4 possible dates. Indicate whether you want the baby to be baptized or dedicated. Later, you will need to provide the baby's full name and date of birth and the names of those who will be participating in the ceremony. You will be contacted to finalize the date.

[Back to Top](#)

Spreading the News –

NOTE: Announcement requests are reviewed, and, if necessary, edited for clarity. Dates and times are checked for accuracy and for any possible scheduling conflicts.

1. How do I have an announcement published in the Sunday bulletin?

The Sunday bulletin is published each week in the church office. The best way to place an announcement in the Sunday bulletin is to e-mail your information to Lynnette at office@noblenaz.org. Make sure you include the dates, times, location, and leader contact information. Any announcement must be received by noon on the Wednesday prior to listing. Announcement requests received will be considered and prioritized alongside other requests.

[Back to Top](#)

2. How do I get an announcement shown in the pre-service PowerPoint presentation?

You may have an announcement placed in the pre-service PowerPoint by first e-mailing it to Pastor Scott at scott@noblenaz.org at least one week prior to when you want it listed. Generally, only items happening in the immediate coming week will be included in the PowerPoint announcements.

3. How do I submit a video feature to be shown during the Sunday a.m. service?

If the video adds to the worship experience and draws people into an act of worship, then the video will be considered and shown at the appropriate time. The video must be submitted at least one week prior to its possible showing so that it may be previewed. Please contact Pastor Scott by e-mail at scott@noblenaz.org and arrange to get the video to him at least one week in advance of the Sunday you want the video shown.

4. How do I get a news item announced in a Sunday morning service?

Sunday morning worship services are important times in the life of our church. We do all we can to ensure everything in these services is conducive to worship. Any announcement made on Sunday morning should directly pertain to the worship experience. Generally, announcements will no longer be made during worship services, except when the issue is urgent or a pastor feels it is beneficial for the church body.

[Back to Top](#)

5. How do I have an event entered on the church calendar?

Log in to the “My NobleNaz” section of the church web site (noblenaz.org), and click on the Calendar section. Click on “Add Event” near the top of the page, and complete the online form. Your information will be reviewed in the office, and you will be notified when your event is placed on the church calendar.

You also may complete a form in person at the church office, or you may pick up a copy of this form from the appropriate slot in the Resource Room across from the Infant Nursery. You may return the completed form to the church office or place it in the Administrator mailbox in the Resource Room.

6. How do I get an item on the board’s agenda?

First, you should discuss the matter with a lay leader. Our leadership teams are listed on the Organization page in the “My NobleNaz” section of our web site (noblenaz.org). All team leaders are members of the board and can request that an item be placed on the board’s agenda for discussion. If your concern does not fall within the ministry scope of any team, you should discuss the issue with the appropriate staff member.

[Back to Top](#)

Staying Informed –

1. How can I learn of actions taken by the church board?

Call or e-mail the church office. You will be provided a summary of any action taken by the board, except for private or sensitive issues.

2. How can I review the church’s attendance and finance figures?

The church’s attendance and finance figures are posted each week on the Statistics page of the “My NobleNaz” section of our website. They also are posted on the bulletin board in the west hall of the classroom wing.

3. How do I find out what ministries exist within our church? And, who are the ministry leaders?

Log in to the “My NobleNaz” section of our web site, and click on “Organization,” found toward the bottom of the page. This will open a list of ministry teams, their current leaders and their contact information.

[Back to Top](#)

Church Leadership –

1. What are the general responsibilities of the church’s staff and pastoral team?

Scott Apple Pastor of Worship Arts	Lynnette Gordon Administrative Assistant	Michael Ross Lead Pastor	Darrell Trotter Administrator
Worship Arts	Information Manager	Preaching, Teaching	Finances and Buildings
Pastoral Care	Assistant to the Pastor	Congregational Mission	Policies and Procedures
Promotion and Publications	Office Manager	Faith Development	Reports and Records

2. How do I contact a staff member or pastor?

The best way to contact a staff member or a pastor is by e-mail. Another way is by phoning the church office or the number listed below.

- ✓ Michael Ross, Lead Pastor – mbross@noblenaz.org (317-450-0966)
- ✓ Scott Apple, Pastor of Worship Arts – scott@noblenaz.org (317-773-2411, ext. 303)
- ✓ Darrell Trotter, Administrator – dtrotter@noblenaz.org (765-640-8210)
- ✓ Lynnette Gordon, Administrative Asst. – office@noblenaz.org (317-773-2411, ext. 300)

3. As a ministry leader in NobleNaz, can I get an e-mail using the church’s domain? (i.e. yourministryname@noblenaz.org)

Yes. This option is available for church leaders. Contact Lynnette in the church office.

4. How can I schedule an appointment with a pastor?

Our staff is eager to help with any matters. Please contact Lynnette at the church (773-2411) office to schedule an appointment with Pastor Michael. Please contact Pastor Scott at his extension (ext. 303) to schedule an appointment with him.

[Back to Top](#)

5. How can I schedule a pastor to conduct a wedding?

Call or e-mail the church office. You will be contacted by the pastor you are requesting to conduct the wedding.

6. How can I schedule a counseling session with a pastor?

Pastors Scott and Michael are not qualified to provide ongoing counseling. They may, however, meet with church attendees to discuss matters of faith and common issues of stress and conflict. Contact the pastor, preferably by e-mail, with whom you want to meet.

[Back to Top](#)

Scheduling Events and Facilities –

1. How do I schedule a church room for a church related meeting?

Contact the church office for available rooms and times.

2. How do I schedule a non-church related activity?

Complete a yellow Reservation Form and return it to the church office or place it in the Administrator mailbox in the Resource Room no later than one month prior to the event date. You may obtain this form from the church office or from the mailboxes in the Resource Room across from the Infant Nursery. Once the form is received, your request will be considered.

[Back to Top](#)